

# Housing Cancellation Form – Current Resident Students

*For use during Fall, Intersession and Spring Semesters*

**The Residential Living Agreement** binds the student for both the fall and spring semesters. Any student who leaves the residence halls at any time after taking occupancy of the room will be charged a \$1,500 cancellation fee. This cancellation fee may be waived with written approval for reasons that include but are not limited to study abroad, student teaching, or military service. Students may incur charges for the January Session pursuant to paragraph 16 of the Residential Living Agreement if they maintain occupancy of the room during that session.

**Students must submit this cancellation request to Reslife@hofstra.edu.**

**Please check all that apply.**

- Living off campus
- Commuting from home
- Financial\*
- I am transferring
- I will be serving in the military
- I will be participating in a non-Hofstra sponsored Study Abroad program\*
- Other, (please specify reason and provide documentation): \_\_\_\_\_
- Medical\*
- Academic\* (including student teaching, Internship)

\*Student must attach a written appeal describing how their situation has changed since signing the Housing Agreement and provide documentation from a third party in support of their cancellation request.

**PRINT NAME** \_\_\_\_\_ **HU ID#** \_\_\_\_\_

**Hofstra E-Mail Address** \_\_\_\_\_ **Cell #** \_\_\_\_\_

**Effective Term:**    **Fall**                       **Intersession**                       **Spring**

**Please check appropriate box and circle the “appropriate” term and student type.**

- New first-year student
- New transfer student
- New Graduate student or Law student
- Continuing Graduate student or Law student
- Medical School Student
- Continuing Undergraduate student.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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*For Office Use Only*

RECEIVED DATE
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Cancellation effective date: _____
Processed by: _____
Date: _____
Yes/No: _____
Amount: \$ _____

**OFFICE OF RESIDENCE LIFE AT HOFSTRA UNIVERSITY  
250 WELLNESS AND CAMPUS LIVING CENTER, ROOM 126**