

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Monday, November 5, 2018

Present: W. Caniano, P. Fritz, G. Giuliani (Chair), C. Ramirez, N. Santangelo, T. Shapiro, G. Simmons

A. The October 1, 2018 minutes were unanimously approved.

Prof. Giuliani convened the meeting by reporting that the Graduate Bulletin Revisions and the 2019-2020 Academic Calendar have been both passed by the University Senate and full faculty. There was a change in the academic calendar from what the Senate Executive Committee discussed. The Senate chose to move spring break back to the 8th week. Both items have been signed off by the President.

Prof. Giuliani reported that the committee seem to be doing great and are on track.

Prof. Giuliani reported that at the next full faculty meeting on November 26, Lisa Filippi, chair of the Ad-hoc Committee to Review and Update Governance Documents, will be discussing the various issues that she addressed with the Senate Executive Committee in October. This item will be up for action.

B. Information Items

1. Prof. Giuliani presented for information, an update to the Honor Code – revisions to Faculty Policy Series #11G. Nicholas Santangelo, chair of the Graduate Academic Affairs Committee, reported that the Provost's Office brought this up to the committee and it is basically just a revision to the Honor Code Policy. He reported that the major reason for the revision, is that there has been a very large uptake in the cheating and research services online where people are posting exams and papers, etc. The revision includes the addition of:
 - using paid "research services" or "contract cheating" sources;
 - copying from unauthorized homework or test "help" or "tutoring" websites;
 - posting answers to assignments or exams or papers to unauthorized homework/ test "help" or "tutoring" websites

to the violations portion of the policy. It was decided to send these revisions, along with the revisions to Faculty Policy Series #11 - Procedures for Handling Violations of Academic Honesty by Undergraduate Students at Hofstra University (that the Undergraduate Academic Affairs Committee will be working on at its next meeting) to the Faculty Affairs Committee for review. Once reviewed, both items will move to the Senate.

The following amendment was made:

II. 1. 5. possessing unauthorized materials or tools (such as cellphones, calculators, electronic hand-held devices, computers) in the examination room

was changed to:

*II. 1. 5. possessing unauthorized materials or tools (such as **books**, cellphones, calculators, electronic hand-held devices, computers) in the examination room*

C. New Business

There was no new business.

D. Committee Reports

1. Carissa Ramirez, chair of the Student Affairs Committee, reported that the committee has been busy working on initiatives. There are students from a lot of different disciplines serving on the committee:
 - One student, from the School of Education is trying to make the #3 ASL class brought back and considered a foreign language
 - another student from the Law School is trying to bring the Law School students closer (socially) to the rest of campus.
 - a graduate student is working on a similar initiative.
 - a senator working with Public Safety on the shuttle schedule time – to see if we can match them better to when classes end and when trains leave

The committee will continue to work on promotion for the Town Hall Meeting which is being held on Wednesday, December 5.

2. William Caniano, chair of the Planning and Budget Committee, reported that the committee met on October 31. Provost Simmons was in attendance and presented a draft of the 5 Year Plan and a copy of the Middle States Self Review.

Prof. Caniano reported that the Library Subcommittee has finished reviewing and updating the 2009 document of the future of Axinn Library. The committee is also working on a survey of user satisfaction.

Prof. Caniano reported that Alan Kelly, Vice President for Development and Alumni Affairs, will be attending the next Planning and Budget Committee meeting to discuss fundraising. W. Houston Dougharty, Vice President for Student Affairs, Jean Peden-Christodoulou, Assistant Vice President for Student Affairs, and Joseph Barkwill, Vice President for Facilities and Operations, and Julie Yindra, Director for Student Access Services, will be attending the December meeting.

3. Nicholas Santangelo, chair of the Graduate Academic Affairs Committee, reported that the committee met last Thursday and mainly working on the revision to the Honor Code which was presented at today's meeting. The committee discussed possible ways to get information to graduate directors on where the decisions on scholarship budgets comes from.
4. Paul Fritz, chair of the Undergraduate Academic Affairs Committee, reported that the committee discussed the duel degree/dual major program and the lack of bulletin guidance on overlapping credits. The committee has asked Evan Koegl, Registrar, to collect data for them to see where the problems reside.

Prof. Fritz reported that the committee discussed the Mid-Semester Advisory. Neil Donahue, Vice Provost for Undergraduate Academic Affairs and Internationalization, gave the committee an update for Fall 2018. Two-thirds of faculty have responded.

Prof. Fritz reported that the committee is waiting on guidance on the Grade Appeal Policy at the college and unit level.

Carissa Ramirez reported that student would like to be involved in the discussions on the Mid-Semester Advisory.

5. Kevin Boston-Hill, chair of the Faculty Affairs Committee, reported that at its last meeting, the committee reviewed a presentation from Campus Labs, with outcomes assessment software. The presentation included how we can fully automate the course evaluation process. The committee will most likely consider other companies before deciding.

The meeting was adjourned at 2:48 p.m.