

**MINUTES**  
**Faculty Affairs Committee**  
**February 21, 2019**  
**2:30 p.m. 411 Axinn Library**

**Voting Members Present:**

Kevin Boston-Hill  
Xiang Fu  
Deborah Elkis-Abuhoff  
Ann Grafstein  
Rina Hirsch (Chair)  
Kris Lotier  
Kevin McElroy  
Jean-Paul Rodrigue  
Silvia Silberger

**Non-Voting Members Present:**

Holly Seirup  
Terri Shapiro (phone-in)

**Absentees:**

Russell Chun  
Maureen Houck  
Elisabeth Ploran (AAUP President)  
Elisabeth Schlegel

1. Meeting was called to order at 2:33 p.m.
2. Minutes from the December 10, 2018 meeting were unanimously approved.
3. Criteria for participation in the online CTR pilot program were unanimously approved as follows:
  - a. Faculty from across the schools will be able to volunteer in the pilot with a total of at least 10% of faculty in each school.
  - b. Each faculty will have no more than one course in the pilot and that course must have CTR scores available from the previous two years.
  - c. Both tenured and non-tenured faculty may volunteer for the pilot program, but pilot results cannot be used for the purposes of granting tenure, promotion, or reappointment.
  - d. Adjuncts may volunteer if they teach more than one section of the same course or more than one course during the semester of the CTR pilot program.
4. Revisions were made to FPS #46 on Peer Evaluations and were unanimously approved with amendments. Updated revision to be emailed to FAC members.
5. We had a preliminary discussion of FPS #47. There was some concern with making sexual relationships expressly prohibited. However, the committee decided to table our discussion for our next meeting where Jennifer Mone will be present.
6. The committee reviewed the recommendation of Emeritus Status for Kathleen Scott and decided that we needed an up-to-date C.V. as there was no evidence of scholarship past 2009 in the C.V. provided. Consequently, we tabled this item.
7. Discussion of working on a policy to examine the validity of faculty publications was tabled until the next meeting. Rina will get the relevant FPS pertaining to tenure and promotion for the committee to review next meeting (FPS #15 Ad Hoc Committee on Tenure).
8. Terri will bring our existing CTR instrument to our next meeting to discuss tailoring it to online course delivery.
9. Meeting was adjourned at 3:31 p.m.