

Hofstra University
Department of Physician Assistant Studies
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NEW Student Checklist

For your convenience, the PA program has devised a checklist of required items that must be completed prior to entrance into the Program. There are multiple items that are time sensitive. Please read through **all documents and instructions**. Dates indicated below are DUE DATES.

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April 1

- Course Registration

April 30

- Exam Master Registration, Respondus
- AAPA Membership
- NYSSPA Membership

May 30

- Infection Control Training Course (do not send in certificate)
- HIPAA Certification Course. Submit the certificate of completion

June 30

- PA Program Student Health Forms

July 15

- Official transcript(s) to the PA Program
- Medical Terminology Course and submit the certificate of completion
- Proof of 50 documented healthcare hours to the PA program
- Required Medical Equipment
- Supply Kit (Medical Equipment Affiliates - MEA)

August 15

- Proof of Health Insurance

Orientation

- Medical Record Review Completed
- Poll Everywhere Interactive Response Application for Phone, Tablet, etc. (Echo Solutions)
- Proof of Health Insurance
- Hofstra ID card (Prior to program start)
- Practice exam on ExamMaster (Prior to program start)

See Hofstra Website for Deadlines

- Student Graduate Housing Application (if applicable) and return to the Graduate Admission Department – See Hofstra Website for Deadlines
- Parking permits – see the Hofstra website for instructions. The David S. Mack Public Safety and Information Center is located at the corner of Hempstead Turnpike and California Avenue (on the south side of campus).