



Center for Career Design & Development
"To-do List"
Fourth-Year (and Beyond)



EXECUTE AND TRANSITION

GOAL: TO SUCCESSFULLY EXECUTE YOUR CAREER PLAN AND TRANSITION FROM STUDENT TO PROFESSIONAL

- IF APPLYING TO GRADUATE SCHOOL, BEGIN TO ASSEMBLE THE APPLICATION, RESEARCH POSSIBLE SCHOLARSHIPS/FELLOWSHIPS/GRADUATE ASSISTANT POSITIONS AND CHECK IN WITH PROFESSORS ABOUT LETTERS OF RECOMMENDATIONS
- FINALIZE YOUR RESUME AND ONLINE PROFILES WITH YOUR UPDATED EXPERIENCE(S) AND HAVE THEM REVIEWED AT THE CENTER FOR CAREER DESIGN & DEVELOPMENT
- APPLY FOR POSITIONS USING HANDSHAKE AND YOUR OWN NETWORK
- CONTINUE TO ATTEND ALL APPLICABLE CAREER FAIRS, EMPLOYER EVENTS AND WORKSHOPS. REVIEW HANDSHAKE TO CREATE TARGETED LIST OF EMPLOYERS AND CONDUCT EMPLOYER RESEARCH BEFORE ATTENDING EVENTS.
- NETWORK! NETWORK! NETWORK!
- APPLY FOR JOBS AND BEGIN INTERVIEWING! (DON'T FORGET TO SCHEDULE A MOCK INTERVIEW WITH THE CENTER FOR CAREER DESIGN & DEVELOPMENT)



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