

**3-Credit Teaching Load Reduction (CBA Article 6.19)
APPLICATION COVER SHEET**

Name:

Department:

School:

Semester Requesting Teaching Load Reduction:

- Faculty awarded a reduced load cannot teach overload in either semester of the academic year that they are on reduced load.

- Faculty will also not be eligible for load reduction in the same academic year as the faculty member has been awarded a special leave.

Number of years at Hofstra as a full-time faculty member:

Have you ever been granted a Special Leave or a Reduced Load (as per article 6.18 or 6.19 of the 2016-2021 CBA) at Hofstra University? Yes No

If yes: Date(s) of previous Special Leave(s) or Reduced Load(s) taken:

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Please explain the outcome(s) of the previous Special Leave(s) and submit a copy of the completed work(s) as appropriate:

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Abstract/Summary of the proposal for a Teaching Load Reduction (No longer than 250 words): Please be sure to include a description of the project and significance of proposed research.

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Proposed outcomes of the Teaching Load Reduction (article, review, field study, etc):

[Empty box for proposed outcomes of the Teaching Load Reduction]